

# Application for Membership

## The Institute of Clerks of Works and Construction Inspectorate



**PLEASE COMPLETE IN BLOCK CAPITALS**

Title \_\_\_\_\_ Forename(s) \_\_\_\_\_

Surname \_\_\_\_\_

Home Address \_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

Telephone (Home) \_\_\_\_\_

Telephone (Mobile) \_\_\_\_\_

E-mail \_\_\_\_\_ Date of birth \_\_\_\_\_

Current Job Title: \_\_\_\_\_

Current Employer Name: \_\_\_\_\_

Address of Current Employer: \_\_\_\_\_

\_\_\_\_\_

**Please include the items listed below with your application; failure to do so may delay the process. Please tick the boxes to confirm that each item has been included.**

- Updated detailed CV
- Relevant certificates (as outlined on the next page)

I certify that the information provided is, to the best of my knowledge, accurate and correct in all respects.

**Signed:**

**Date:**

# Eligibility Table for Potential Applicants

The table below provides guidance to potential applicants regarding 'eligibility to apply' for Corporate Membership of ICWCI

Qualification	Minimum Number of Years Relevant Experience			
	3	4	8	
Level 5 (or higher) Relevant Qualification				<b>Please place a tick in the appropriate green box that applies to you.</b>
Level 4 Relevant Qualification				
Construction Trade Qualification				
No Relevant Qualification				

## Relevant Qualifications:

A qualification in a construction related discipline, awarded by a recognised/approved awarding body.

### Level 5 Qualification:

*Typically means a Level 5 qualification as defined in the National Qualification Framework for England and Northern Ireland and the Framework for Higher Education Qualifications in England, Wales, and Northern Ireland, or (Level 8/9 equivalent) in the Scottish Qualifications and Credit Framework, or (Level 7 equivalent) in Rep. of Ireland.*

*Typical qualifications include an HND, bachelor's degree, NVQ 5.*

*Qualifications from other overseas applicants will be assessed for equivalency at the time of application.*

### Level 4 Qualification:

*Typically means a Level 4 qualification as defined in the National Qualification Framework for England and Northern Ireland and the Framework for Higher Education Qualifications in England, Wales, and Northern Ireland, or (Level 7 equivalent) in the Scottish Qualifications and Credit Framework, or (Level 6 equivalent) in Rep. of Ireland.*

*Typical qualifications include an HNC, NVQ 4, or equivalent.*

*Qualifications from other overseas applicants will be assessed for equivalency at the time of application.*

### Construction Trade Qualification:

*A formal qualification in a construction trade through an apprenticeship or similar approved route.*

## Relevant Experience:

Relevant experience means the minimum number of years (post qualification) with personal responsibility in the role of construction inspection, construction supervision/management, surveying or similar.

*In certain circumstances the minimum number of years relevant experience may be relaxed where a potential applicant can demonstrate substantial, relevant and sufficient experience has been achieved, to satisfy the competency requirements, as defined in the Competency Requirements Guidelines, to warrant such a relaxation.*

*If you feel you are able to demonstrate such circumstances, please make a case and submit evidence to support the claim for consideration and decision by the ICWCI Membership Hub for such a relaxation.*

*In any circumstance relaxation for less than 3 years relevant experience shall not be considered.*

Summary of employment during the last 8 years:

Date From/To	Organisation	Position

The ICWCI is registered in accordance with and seeks to comply with the UK Data Protection Act 2018/GDPR. Information submitted in this form may be stored and processed electronically for the purposes of delivering services, supplying information and to enable statistical analysis. Data may be passed on to other parts of the organisation, companies or contractors operating on our behalf to enable this to take place. If your application is being sent from outside the European Economic Area (EEA) your data may also be transferred and held outside of this area too. We follow appropriate security procedures in the storage and disclosure of personal information so as to prevent unauthorised access by third parties. We also require those parties to whom we transfer personal information to comply with the same.

Please see our Privacy Policy on our website: [www.icwci.org](http://www.icwci.org) and for further information on how we use your personal data. You can change your contact preferences at any time by sending an email to [info@icwci.org](mailto:info@icwci.org).