

The Institute of Clerks of Works and Construction Inspectorate of GB Inc.

2022-2023

Directory of self-employed, freelance and professional practice Clerks of Works and Construction Inspectors

Construction **Quality** through **Inspection**

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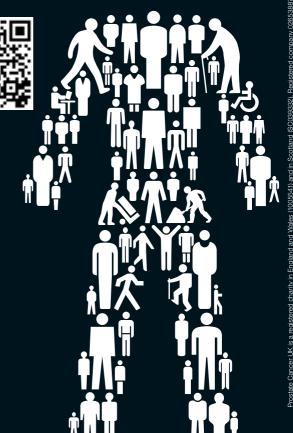
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Men, we are with you



Introduction

Welcome to the 2022 – 2023 Directory of self-employed, freelance and private practice Clerks of Works and Construction Inspectors.

The Institute of Clerks of Works and Construction Inspectorate of GB Inc. (ICWCI) believe that it is important that employers check the credentials of those who apply for positions as Clerks of Works (or similar roles), in particular if they declare to be members of a professional body dedicated to their profession.

On previous occasions, the unsavoury practice of claiming false membership has been brought to the Institute's attention, therefore we urge you to notify the ICWCI if in your search you come across a similar situation.

Whilst we cannot guarantee the services of the companies or individuals that advertise in this directory, we do expect them to provide a professional service of the highest order, in line with both the ICWCI Code of Conduct and the Institute's motto - "Potestate, Probitate et Vigilantia" - "Ability, Integrity and Vigilance."

If you would like to check the status of an individual claiming to be an ICWCI member (i.e. using the designations: LICWCI, MICWCI or FICWCI); or if you have a question for the Institute, please contact us using any of the following contact details:

By post: ICWCI Headquarters

28 Commerce Road,

Lynch Wood, Peterborough PE2.6LR

By telephone: 01733 405160

By email: info@icwci.org

Online: www.icwci.org

Why appoint a Clerk of Works

No matter the type of construction project, the need for a high degree of regular quality monitoring via systematic inspection is as important today as it has ever been.

The ICWCI firmly believe that Clients should appoint competent construction inspection practitioners to help protect their interests. Clerks of Works / Construction Inspectors / Site Inspectors play an integral part in a construction team with a responsibility to deliver a quality product.

Although the job titles of ICWCI members may vary, the principles for carrying out their duties are very similar.

The ICWCI define the role as:

"A person whose duty is to superintend the construction and maintenance of buildings, or other works for the purpose of ensuring proper use of labour and materials."

There are various professionals, companies, practices and sectors that should appoint Clerks of Works. To name a few:

- Clients
- · Local authorities
- Housing associations
- Housing builders and developers
- Learning establishments
- Estates
- · Historical buildings
- Clerk of Works/Construction Inspection private practices
- Architectural practices
- Quantity surveying practices
- · Civil engineering practices

- Construction companies
- Construction project management companies
- Property developers
- Banks
- Ministry of Defence
- Utility providers
- Nuclear plants
- Rail companies
- Underground and tunnelling specialists
- Roofing companies
- Mechanical and electrical companies
- Sports venues

Independent third party inspection helps to protect the Client's interests throughout the construction process, therefore when employing/appointing a Clerk of Works, the Client will not only benefit in terms of experience; they will also have the assurance that their interests are being safeguarded. The person appointed will ideally have the ability to:

- Anticipate (identify problems in advance)
- Interpret (clearly)

- Inspect (in detail)
- Record (completely)
- Report (concisely)
- Advise and guide
- Help reduce risk
- Provide guidance on health and safety matters
- Assist in getting it right first time!

Competent Clerks of Works will have:

- A good general understanding of the specific construction inspection process (in particular around the inspection of materials and workmanship)
- An understanding of the obligations of all parties (requirements and boundaries)
- Foresight; i.e. identification of issues/potential issues and the ability to suggest alternative methods or mitigation techniques
- A focus on quality; promoting right first time initiatives, reducing rework and double handling
- Impartiality; with a fair, considered and independent approach to ensuring value for money for the Client
- An awareness of acceptable standards, benchmarking and identifying non-conformance
- The ability to produce concise recordings of their findings
- A professional opinion and will make recommendations to alternative approaches and corrective actions
- Knowledge of construction materials and components, including their use, limitations and possible alternatives
- An understanding and knowledge of the practical and legal aspects of health and safety

When a Clerk of Works is appointed, there are a number of factors that they can focus on. These include:

Compliance – buildings need to be inspected for safety and structural integrity to ensure that they conform to statutory regulations and laws.

Workmanship – needs to be monitored and inspected at regular intervals to minimise problems, defects and rework.

Materials – should be inspected to ensure that they are correct and of a suitable quality to fit their purpose.

Defects – can be minimised and resolved when regular thorough inspection is factored into the construction process.

Recommendations - Clerks of Works can make recommendations to the Client throughout the construction process.

Note: All of the above will depend on what basis the individual is contractually employed.

Code of conduct

Election to, and acceptance of membership of the Institute binds those so elected to this Code of Conduct, and also to the Institute's Memorandum and Articles of Association. This Code of Conduct applies to all members, regardless of grade held, type or status of employment, whether they continue to practice or not and whether they are in membership in the United Kingdom or elsewhere.

All in membership undertake to further the aims and objectives of the Institute to the best of their abilities throughout their period of membership, and to promote and advance the ethos of membership to their colleagues and fellows, and through this encourage them into membership.

All members shall conduct themselves in such a way that the respect, reputation, honour and dignity of the Institute is upheld, maintained and enhanced at all times.

All members shall carry out their professional duties to the highest standards commensurate with the Institute's motto, contained on its Coat of Arms, "Potestate, Probitate et Vigilantia" "Ability, Integrity and Vigilance."

All members shall endeavour to maintain, through CPD or other means, the highest levels of knowledge, both in spirit and deed, to ensure that they are able to comply with the requirements of law as they apply to the construction industry, including, but not restricted to, matters of health, safety and welfare as well as those that relate to the equal and fair treatment of all, regardless of creed, colour, gender, religious belief, sexual orientation or physical impediment.

Members shall never knowingly damage or otherwise harm the name, standing or reputation of others.

THIS CODE OF CONDUCT DOES NOT FORM A PART OF THE INSTITUTE'S MEMORANDUM AND/OR ARTICLES OF ASSOCIATION



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 - Health and Safety Consultant
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Devon and Cornwall region

Eric Doel MICWCI Assoc RICs FACQP TIFireE Tech IOSH Office: 01752 945366 Mobile: 07711 126777

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DO YOU NEED TO RECRUÍT A CLERK OF WORKS OR SITE INSPECTOR?

For great and immediate results, advertise your recruitment needs within Site Recorder, our monthly full colour 16 page magazine, or on the job section of the ICWCI website. We also share the advert within our very own LinkedIn group and can provide artwork as part of the package!

There are various advertising packages available to suit your every need

To discuss your options or to book your space please call the ICWCI HQ Team on 01733 405160 or email info@icwci.org.



Wessex Site Inspection Ltd Construction Quality Control & Inspection Devon. Somerset. Avon. Wiltshire. Dorset. Hampshire. Berkshire. Surrey. Sussex. www.siteinspection.co.uk

Wessex Site Inspection Ltd (WSI) has been providing Clerk of Works and Supervisor roles on NEC contracts since it was established in 1997.

Over the past 24 years, we have provided flexible levels of input and demonstrated value to our Clients by raising issues during the construction process that would otherwise have been overlooked. Such issues usually concern use of sub-standard materials, shortcuts in acceptable building practices, or issues that would have created future maintenance problems & additional costs.

Our team of multi-disciplined inspectors are strategically located across the South of England, and use our own bespoke reporting systems to record factual information & provide an independent view of progress against programme.



Independent, on-site inspection is more relevant now than ever before. The costs of engaging a WSI Site Inspector can be adapted to meet budget allowances, whilst still maintaining quality of service. Contact Steve Pollock (Director) for a no obligation consultation.



Member of the Institute of Clerk of Works & Construction Inspectors

Tel: 01202 814723 Email: info@siteinspection.co.uk

Registered Office: 3 Durrant Road. Bournemouth. BH2 6NE. Company Reg: 3318622



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All projects are unique, so inspection and reporting procedures are tailored and customised to each individual client's needs. This can range from a one-off report, to weekly or monthly reports, all issued electronically.

All types of New Build and Refurbishment projects undertaken, including Local Authority, Housing Association, Education, Student Accommodation, Health and Private sectors.

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The ICWCI 'Clerk of Works/Construction Inspector Appointment' standard form is available to purchase from HQ for £20 + postage and packaging.

Institute of Clerks of Works and Construction Inspectorate of GB Inc.



Construction Quality through Inspection

This document has been prepared to meet the needs of self-employed Clerks of Works/Construction Inspectors and Clients wishing to engage the services of self-employed Clerks of Works/Construction Inspectors or firms who employ such individuals of these professions.

For more information and to place your order call **01733 405160** or email **info@icwci.org**

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John P Kinchella MICWCI, MIPHE, ACIOB

Mobile: 07941185119

Email: john.kinchella@ntlworld.com



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John Burke Associates provide Independent Third Party Construction Inspection, Building, Civil, M&E Clerk of Works and NEC Supervisor services and we also undertake a full range of Building & Quantity Surveying Services, Project Management, Employer's Agent, CDM advice and Party Wall Surveying appointments.

We are an environmentally committed and quality driven Practice, certified to ISO 14001:2008, ISO 9001:2015 and are accredited by Constructionline and CHAS.

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Or

Stephen Burke BSc (Hons) FRICS ACIArb MAPM

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ICWCI branded personalised business cards are available to all members at MICWCI and FICWCI grades, at a cost to the individual of:

x125 £30 + VAT x250 £40 + VAT





Front view

To order your cards, please contact the ICWCI HQ directly, with the exact details you require on your card (remember they can be tailored to your individual requirements!). A proof will be sent back to you prior to printing.

> Place your order today by emailing: info@icwci.org

Do you want to know more about becoming a **member** of the **ICWCI**?

- · Regular meetings for discussion/sharing issues and challenges facing the construction inspection profession
- Professional and social visits
- CPD events both regionally and nationally
- Technical advice

Join and **benefit**...

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email info@icwci.org

www.icwci.org

"Membership of the ICWCI is generally regarded as a

benchmark of excellence

within the industry"

"Membership demonstrates a personal commitment to professional progression and career development, and the **ICWCI** is the professional focal point of those involved with all aspects of Construction Inspection"



Proud Members ICWCI

Delivering quality in construction is central to what we do.

Our Clerk of Works carry out quality control site inspections on new build and refurbishment projects, from multi million-pound residential schemes to educational premises and commercial properties. We also have in-house, Fire Stopping and M&E Clerk of Works specialists

For further information, please contact:

Paul Deakin BSc MRICS Director

T: 023 8062 3750 E: paul.deakin@rund.co.uk

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Joe O'Shaughnessy FICWCI, ACIOB

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Contact Details

David Barnham MICWCI

T: 01634 735440

M: 07926 974551

E: davebcsltd@gmail.com

With experience spanning over four decades in the construction industry, the team at ddb Construction understand the challenges faced by both the contractor and client. Our team will help you comply with the latest regulations in a time-efficient and economical manner.

Find Out More on our website www.ddbcsltd.com

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- University / School Projects
- Local Authorities
- Leisure Centres

- Private Housing
- Refurbishment Schemes
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Contact us

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Peter Smyth Ficwci

07971 920152

e: petersmyth.icw@gmail.com

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Accreditations







Amrin Resources provide technical inspections to all types of construction projects. We are committed to pursuing quality and strive to achieve zero defects on works for Clients, Developers and Architectural practices alike.

Operating right across the UK throughout Yorkshire, Lancashire and Cheshire our Site Inspectors/Clerk of Works will be a clients 'eyes and ears on site' as well as maintaining a watchful eye on issues which may have a commercial impact, including programme and project delivery.

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Contact: Robert Gregson c.Build eng, Mciob, Mcabe, Micwci

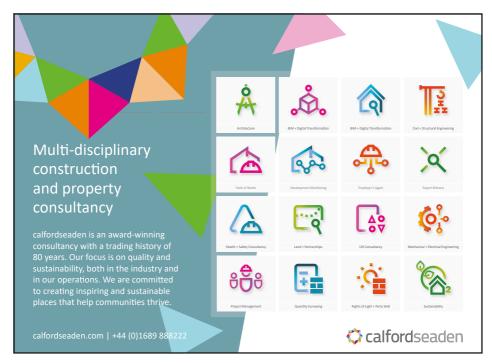
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Professionalism and Integrity in Construction

ICWCI Annual Event 2023

Conference, AGM and President's Dinner

Saturday 20th May 2023

Hosted by the Home Counties North Chapter

Denham Grove Hotel
Tilehouse Lane
Denham
Buckinghamshire
UB9 5DG

The event will include a professional CPD programme, Exhibitors, Excursions, Lunch, Evening Dinner with entertainment.

To register your interest in attending, supporting or sponsoring the event, please contact the ICWCI HQ on 01733 405160.

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University of Wolverhampton, New School of Architecture & Built Environment, nominated for ICWCI Building on Quality Awards 2022

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Licentiate Member (LICWCI)
Are you currently a Licentiate member who has continued to develop your construction inspection skills and knowledge? Is so, did you retain the letter that ICWCI sent to you following your membership interview? That letter will have suggested the number of years recommended to you before applying for upgrade. If the suggested number of years has passed, or you did not retain your letter, or you have held Licentiate grade for four or more years, please call ICWCI HQ to discuss your eligibility to upgrade.

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OFFICERS OF THE INSTITUTE

The Institute is governed by a Management Board, comprising of officers and ordinary members. Contact with the Board may be made in writing to ICWCI Headquarters (FAO Chief Executive Officer).

Officers of the Institute 2021-2022

President Mark Read MICWCI President Elect Jerry Shoolbred FICWCI Past President Dermot Russell FICWCI Honorary Treasurer Ron Philpot MICWCI Charlie Lowrie FICWCI Chairman of the Management Board Secretary Rachel Morris Hon, FICWCI

Ordinary Members of the Management Board 2021-2022

4 Years	Charlie Lowrie FICWCI
4 Years	Gilly Carr FICWCI
4 Years	Paul Coward FICWCI
3 Years	Alex Mabbott MICWCI
3 Years	Paul Reid MICWCI
2 Years	Ian Carey FICWCI
1 Years	John Ruddell FICWCI

HEADQUARTERS TEAM

The day to day administration and management of the Institute is carried out by a team of staff based at its headquarters in Peterborough.

Chief Executive Officer Rachel Morris Hon, FICWCI Finance Manager Vaughan Jones Membership Administrator Joe Kirby Editor, Communications and Events Organiser Elysha Summerfield ICWCI Administrator Ryte Cepaite

ICWCI MANAGEMENT AND FINANCE HUB

The Institute's Management and Finance Hub is a focal group for matters related to the Institute's accounts and finance. This group meets twice a year to discuss, financial performance, budgets, investments, subscriptions and general office management.

Chief Executive Officer Rachel Morris Hon. FICWCI Finance Manager Vaughan Jones Honorary Treasurer Ron Philpot MICWCI

MEMBERSHIP HUB

This Hub covers matters related to membership applications. The group communicates on a regular basis. Whilst the headquarters team carry out the administration related to membership applications, the directors of the Hub assist on a rotational basis to scrutinize, approve applications and sign off assessments.

Chief Executive Officer Rachel Morris Hon. FICWCI
Membership Administrator Joe Kirby
Director Paul Reid MICWCI
Director Paul Coward FICWCI
Director John Ruddell FICWCI
Director Alex Mabbott MICWCI
Past President Dermot Russell FICWCI

TECHNICAL HUB

The Technical Hub consists of Institute members with varying specialisms. They meet twice a year to discuss technical subject matter. Behind the scenes some of the group research and suggest content that may be appropriate to share with the wider membership. They are also at hand to confer with when technical questions come into headquarters.

Chief Executive Officer Rachel Morris Hon, FICWCI President Elect Jerry Shoolbred FICWCI Director Paul Marshall FICWCI Member Chris Priestly MICWCI Member Spencer Henry MICWCI (Electrical) Member John Enright MICWCI (Nuclear) Member Steve Farrell MICWCI Member Robert Wiltshire MICWCI CPD Auditor Rob Neilson MICWCI

COMMUNICATIONS HUB

This group meets to discuss Institute communications. The Presidential Team are key ambassadors for the clerks of works and construction inspection professionals; they meet with the wider membership through the national and regional AGM's and represent the Institute at industry events. Institute publications, communications platforms and events fall under the direction of this group.

Chief Executive Officer
Editor, Communications
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President
President Elect
Director
Director

Charlie Lowrie FICWCI
Rachel Morris Hon. FICWCI
Elysha Summerfield
Mark Read MICWCI
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REGIONAL SECRETARIES

The Institute's regional network provides a vital link for potential and existing members. Regional officers, their supporting committees and interview panels provide fundamental input for the conscription of members. The current secretaries of each ICWCI region are as follows:

Cumbria & North Lancashire	Mike Readman FICWCI	07788 993467
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Devon & Cornwall	Joce Matthews MICWCI	07850 243561
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ICW Benevolent Fund

The Benevolent Fund of the Institute is available to assist persons through financial assistance in their times of need. Applications will be considered and under certain circumstances, grants may be paid to those engaged in the building trade or connected with any person therein. Additionally, donations may be allocated to charitable institutions.

Applications can be made on behalf of the person in need, by their family, a member of the Institute or another person in the building industry.

In the first instance, contact should be made with ICWCI HQ (email info@icwci.org) to arrange for an application to be processed with the Trustees of the Benevolent Fund.

We would like to thank all who donate towards the fund; your donations enable us to assist those who need help. If you feel that you would like to contribute to the fund please send an email to head office.

Thank you, from the trustees.

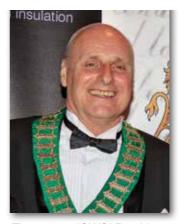
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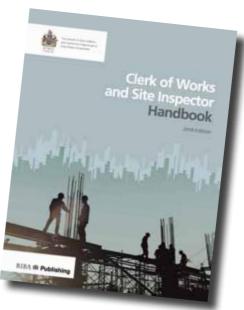


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