



# The Institute of **Clerks of Works** and **Construction** **Inspectorate** of GB Inc.

## 2020-2021

**Directory** of  
self-employed, freelance  
and professional practice  
Clerks of Works and  
Construction Inspectors

Construction **Quality**  
through **Inspection**



The **ICWCI 'Clerk of Works/Construction Inspector Appointment'** standard form is available to purchase from HQ for £20 + postage and packaging.

This document has been prepared to meet the needs of self-employed Clerks of Works/Construction Inspectors and Clients wishing to engage the services of self-employed Clerks of Works/Construction Inspectors or firms who employ such individuals of these professions.

Institute of **Clerks  
of Works** and  
**Construction  
Inspectorate** of  
GB Inc.



For more information  
and to place your order  
call **01733 405160**  
or email **info@icwci.org**

Construction **Quality**  
through **Inspection**

# Introduction

## **Welcome to the 2020 – 2021 Directory of self-employed, freelance and private practice Clerks of Works and Construction Inspectors.**

The Institute of Clerks of Works and Construction Inspectorate of GB Inc. (ICWCI) believe that it is important that employers check the credentials of those who apply for positions as Clerks of Works (or similar roles), in particular if they declare to be members of a professional body dedicated to their profession.

On previous occasions, the unsavoury practice of claiming false membership has been brought to the Institute's attention, therefore we urge you to notify the ICWCI if in your search you come across a similar situation.

Whilst we cannot guarantee the services of the companies or individuals that advertise in this directory, we do expect them to provide a professional service of the highest order, in line with both the ICWCI Code of Conduct and the Institute's motto – "Potestate, Probitate et Vigilantia" – "Ability, Integrity and Vigilance."

If you would like to check the status of an individual claiming to be an ICWCI member (i.e. using the designations: LICWCI, MICWCI or FICWCI); or if you have a question for the Institute, please contact us using any of the following contact details:

By post: ICWCI Headquarters  
28 Commerce Road,  
Lynch Wood,  
Peterborough  
PE2 6LR

By telephone: 01733 405160

By email: [info@icwci.org](mailto:info@icwci.org)

Online: [www.icwci.org](http://www.icwci.org)

# Why appoint a Clerk of Works

No matter the type of construction project, the need for a high degree of regular quality monitoring via systematic inspection is as important today as it has ever been.

The ICWCI firmly believe that Clients should appoint competent construction inspection practitioners to help protect their interests. Clerks of Works / Construction Inspectors / Site Inspectors play an integral part in a construction team with a responsibility to deliver a quality product.

Although the job titles of ICWCI members may vary, the principles for carrying out their duties are very similar.

The ICWCI define the role as:

**“A person whose duty is to superintend the construction and maintenance of buildings, or other works for the purpose of ensuring proper use of labour and materials.”**

There are various professionals, companies, practices and sectors that should appoint Clerks of Works. To name a few:

- Clients
- Local authorities
- Housing associations
- Housing builders and developers
- Learning establishments
- Estates
- Historical buildings
- Clerk of Works/Construction Inspection private practices
- Architectural practices
- Quantity surveying practices
- Civil engineering practices
- Construction companies
- Construction project management companies
- Property developers
- Banks
- Ministry of Defence
- Utility providers
- Nuclear plants
- Rail companies
- Underground and tunnelling specialists
- Roofing companies
- Mechanical and electrical companies
- Sports venues

Independent third party inspection helps to protect the Client's interests throughout the construction process, therefore when employing/appointing a Clerk of Works, the Client will not only benefit in terms of experience; they will also have the assurance that their interests are being safeguarded. The person appointed will ideally have the ability to:

- Anticipate (identify problems in advance)
- Interpret (clearly)

- Inspect (in detail)
- Record (completely)
- Report (concisely)
- Advise and guide
- Help reduce risk
- Provide guidance on health and safety matters
- Assist in getting it right first time!

### **Competent Clerks of Works will have:**

- A good general understanding of the specific construction inspection process (in particular around the inspection of materials and workmanship)
- An understanding of the obligations of all parties (requirements and boundaries)
- Foresight; i.e. identification of issues/potential issues and the ability to suggest alternative methods or mitigation techniques
- A focus on quality; promoting right first time initiatives, reducing rework and double handling
- Impartiality; with a fair, considered and independent approach to ensuring value for money for the Client
- An awareness of acceptable standards, benchmarking and identifying non-conformance
- The ability to produce concise recordings of their findings
- A professional opinion and will make recommendations to alternative approaches and corrective actions
- Knowledge of construction materials and components, including their use, limitations and possible alternatives
- An understanding and knowledge of the practical and legal aspects of health and safety

### **When a Clerk of Works is appointed, there are a number of factors that they can focus on. These include:**

**Compliance** – buildings need to be inspected for safety and structural integrity to ensure that they conform to statutory regulations and laws.

**Workmanship** – needs to be monitored and inspected at regular intervals to minimise problems, defects and rework.

**Materials** – should be inspected to ensure that they are correct and of a suitable quality to fit their purpose.

**Defects** – can be minimised and resolved when regular thorough inspection is factored into the construction process.

**Recommendations** – Clerks of Works can make recommendations to the Client throughout the construction process.

*Note: All of the above will depend on what basis the individual is contractually employed.*

# Code of conduct

Election to, and acceptance of membership of the Institute binds those so elected to this Code of Conduct, and also to the Institute's Memorandum and Articles of Association. This Code of Conduct applies to all members, regardless of grade held, type or status of employment, whether they continue to practice or not and whether they are in membership in the United Kingdom or elsewhere.

All in membership undertake to further the aims and objectives of the Institute to the best of their abilities throughout their period of membership, and to promote and advance the ethos of membership to their colleagues and fellows, and through this encourage them into membership.

All members shall conduct themselves in such a way that the respect, reputation, honour and dignity of the Institute is upheld, maintained and enhanced at all times.

All members shall carry out their professional duties to the highest standards commensurate with the Institute's motto, contained on its Coat of Arms, "Potestate, Probitate et Vigilantia" "Ability, Integrity and Vigilance."

All members shall endeavour to maintain, through CPD or other means, the highest levels of knowledge, both in spirit and deed, to ensure that they are able to comply with the requirements of law as they apply to the construction industry, including, but not restricted to, matters of health, safety and welfare as well as those that relate to the equal and fair treatment of all, regardless of creed, colour, gender, religious belief, sexual orientation or physical impediment.

Members shall never knowingly damage or otherwise harm the name, standing or reputation of others.

THIS CODE OF CONDUCT DOES NOT FORM A PART OF THE  
INSTITUTE'S MEMORANDUM AND/OR ARTICLES OF ASSOCIATION



New build construction inspections || Heritage buildings and refurbishments inspections || Fire safety compliance inspections || Health and safety consultancy works || Fire safety training

All works covered by Professional Indemnity and Public Liability insurance policies

**Area covered: Devon and Cornwall**

**Eric Doel** MICWCI Assoc RICS Tech IOSH  
**Tel:** 01752 971267 || 07711 126777  
**Email:** eric@qualityinspectionsltd.com



Do you want to **know more** about becoming a **member** of the **ICWCI**?

- Regular meetings for discussion/sharing issues and challenges facing the construction **inspection profession**
- **Professional** and social visits
- CPD events both regionally and nationally
- Technical advice

**Join and benefit...**

**tel 01733 405160**

**email info@icwci.org**

**www.icwci.org**

"Membership of the ICWCI is generally regarded as a **benchmark of excellence** within the industry"

"Membership demonstrates a personal commitment to **professional progression** and career development, and the **ICWCI** is the professional focal point of those involved with all aspects of **Construction Inspection**"

## Wessex Site Inspection Ltd

WSI LTD

### Construction Quality Control & Inspection

Devon. Somerset. Avon. Wiltshire. Dorset. Hampshire. Berkshire. Surrey.

[www.siteinspection.co.uk](http://www.siteinspection.co.uk)

**Wessex Site Inspection Ltd (WSI) has been providing Clerk of Works and Supervisor roles on NEC contracts since it was established in 1997.**

Over the past 23 years, we have provided flexible levels of input and demonstrated value to our Clients by raising issues during the construction process that would otherwise have been overlooked. Such issues usually concern use of sub-standard materials, shortcuts in acceptable building practices, or issues that would have created future maintenance problems & additional costs.

Our team of inspectors are strategically located across the South of England, and use our own bespoke reporting systems to record factual information & provide an independent view of progress against programme.

#### **A cost effective service.**

Independent, on-site inspection is more relevant now than ever before. The costs of engaging a WSI Site Inspector can be adapted to meet budget allowances, whilst still maintaining quality of service. Contact Steve Pollock (*Director*) for a no obligation consultation.



Member of the Institute of Clerk of Works & Construction Inspectors

**Tel: 01202 814723**

**Email: [info@siteinspection.co.uk](mailto:info@siteinspection.co.uk)**

Registered Office: 3 Durrant Road, Bournemouth. BH2 6NE. Company Reg: 3318622



**Health Care**



**Education**



**Police Fire & Rescue**



**Historic Buildings**



**Residential**



# Roy Sykes Consulting

Site Inspection, Quality Control & Survey Services

Roy Sykes Consulting provides an Independent Building and M&E Clerk of Works and Site Inspection Service ensuring specifications and quality standards are achieved with the personal approach of a Private Practice.

All projects are unique, so inspection and reporting procedures are tailored and customised to each individual client's needs. This can range from a one-off report, to weekly or monthly reports, all issued electronically, and based on an hourly or set rate fee.

All types of New Build and Refurbishment projects undertaken within the Local Authority, Housing Association, School, Student Accommodation and Private sectors.

## **Roy Sykes MICWCI, AssocRICS**

Pond Cottage, Little Hale Road, Shipdham, Thetford, Norfolk, IP25 7PL

**Email:** roy@roysykesconsulting.co.uk **Website:** roysykesconsulting.co.uk

**Tel:** 01362 820242 or **Mobile:** 07712 871571

## **PAUL STEPHENSON**

# **ASSOCIATES**

Building and M&E Clerk of Works for new and refurbishment projects; a wide range of experience offered, including -

- Housing Associations and private housing projects
- Leisure centres, swimming pools, Equestrian and tennis facilities
- Renewable energy projects
- MOD installations, Local Authority and Health Authority projects
- Crown and County Courts
- Airports and Schools

(East Anglia)

## **Paul Stephenson, LICWCI, MIET** **Private Practice**

Rosery, Jacks Green Road, Creting St Mary, Ipswich, Suffolk IP6 8NB

**Email:** stephensonlp@btinternet.com **Tel:** 01449 722868

**Mobile:** 07956 505130

# Kim Sheldrick

## Area covered - East Anglia

Clerk of works services, site inspections  
and reporting on array of projects, from new builds  
to section 106's and refurbishments.

**Kim Sheldrick MICWCI**

**Tel:** 01284 787716

**Mobile:** 07889043838

**Email:** kim.sheldrick@btinternet.com



## JOHN BURKE ASSOCIATES

**We are always interested to hear from experienced  
skilled construction quality control and site inspection  
practitioners who would like to join our growing,  
dynamic, multi-disciplinary organisation.**

Projects conducted throughout the UK

To discuss further, please contact:

**Ian Carey** CMgr MSc DMS PgDip C.Build E FRICS FCIQB FCMi FICWCI FCABE  
ICE NEC ECC Accredited Supervisor

**Tel:** 01908 768405

**Email:** icarey@jba.uk.com



# JOHN BURKE ASSOCIATES



## Professional Private Practice: UK & International

John Burke Associates provide Independent Third Party Construction Inspection, Building, Civil, M&E Clerk of Works and NEC Supervisor services and we also undertake a full range of Building & Quantity Surveying Services, Project Management, Employer's Agent, CDM advice and Party Wall Surveying appointments.

We are an environmentally committed and quality driven Practice, certified to ISO 14001:2008, ISO 9001:2015 and are accredited by Constructionline and CHAS.

Having over 35 years experience and regulated by the Royal Institution of Chartered Surveyors and The Chartered Institute of Building, we provide a complete range of bespoke services to clients seeking risk reduction on building and infrastructure projects.

Our aim is to pro-actively assist the client, contractor and design team to realise a "zero defects" project environment.

Contact:

**Ian Carey** CMgr MSc DMS PgDip C.Build E FRICS FCIQB FCMI FICWCI FCABE  
ICE NEC ECC Accredited Supervisor

Or

**Stephen Burke** BSc (Hons) FRICS ACIarb MAPM

**Head Office**  
Design House  
117 Belgrave  
Avenue  
Romford  
RM2 6PS

**Milton Keynes  
Office**  
Crown House  
1 Cochran Close  
Crownhill  
Milton Keynes  
MK8 0AJ

Tel: 01708 770770

•

E-mail: [office@jba.uk.com](mailto:office@jba.uk.com)

•

Web: [www.jba.uk.com](http://www.jba.uk.com)



# The Clerk of Works of choice



Our inspections and quality-control procedures go beyond standard requirements, extending to continually monitoring quality and progress.

Working together, we will help you ensure a successful project delivery.

Contact [admin@rund.co.uk](mailto:admin@rund.co.uk)  
Visit [rund.co.uk](http://rund.co.uk)

Surveying and  
Construction  
Consultancy

## Are you eligible to apply for a membership upgrade?



### The answer is quite possibly **yes!**

Have a read through the membership scenarios below to consider if you fit into one of these...

#### **Student Member**

Have you been in ICWCI student membership for a considerable period of time? If so, have you increased your construction inspection knowledge, gained new qualifications and/or are practicing in a construction inspection role where you have gained experience and developed your skills further? If so, it would be worth making a call to ICWCI HQ to discuss your upgrade opportunities.

#### **Licentiate Member (LICWCI)**

Are you currently a Licentiate member who has continued to develop your construction inspection skills and knowledge? Is so, did you retain the letter that ICWCI sent to you following your membership interview? That letter will have suggested the number of years recommended to you before applying for upgrade. If the suggested number of years has passed, or you did not retain your letter, or you have held Licentiate grade for four or more years, please call ICWCI HQ to discuss your eligibility to upgrade.

#### **Corporate Member (MICWCI)**

Are you currently a corporate member of ICWCI who has either held MICWCI grade for not less than 10 years; or is a practicing member who has held MICWCI for not less than 5 years and has also been a Licentiate for a further period of not less than 10 years (making a total period of not less than 15 years)? Are you also able to demonstrate that you support the Institute and take an active part in one of the ICWCI Chapters or Meeting Centres? If so, it would be worth making a call to ICWCI HQ to discuss your upgrade opportunities.

To discuss whether you may be **eligible to upgrade**, please call or email ICWCI HQ...

Tel: **01733 405160**; email: [info@icwci.org](mailto:info@icwci.org)

Construction **Quality**  
through **Inspection**



## Joe O'Shaughnessy FICWCI, ACIOB

### Professional Practice

- A complete Clerk of Works service offered for building, civil and structural engineering, mechanical and electrical engineering, maintenance, refurbishment and local authority works.
- Full professional indemnity and combined liability insurance held, available for full or part-time contracts.

(London and Home Counties)

**Fisherking 2000 Ltd**  
11 The Mill, Wilstone, nr Tring, Hertfordshire, HP23 4FP  
Tel/fax: 01442 825051 ● Mobile: 07966 266770  
Email: [joefisherking2000ltd@hotmail.com](mailto:joefisherking2000ltd@hotmail.com)



## Shoolbred Site Inspections Ltd



Operating across North London & the Home Counties, Shoolbred Site Inspection Ltd offer an independent Clerk of Work & Quality Control service, tailored to suit your requirements.

Professional Indemnity, Public & Employers Liability cover

40 years Commercial, Retail, Local Authority, NHS Trusts, Education & University experience.

Mobile: 07783 479458

E-mail: [jerry.shoolbred@gmail.com](mailto:jerry.shoolbred@gmail.com)

Clerk of Works Service

Site Inspections

Quality Control

Health & Safety Inspections

Defects Analysis

Local Authority

New Build Snagging & De-Snagging



Construction Services Ltd  
Your Partner in Construction

### Contact Details

For further information, contact

David Barnham MICWCI

T: 01634 613147

M: 07926 974551

E: [davebcsltd@gmail.com](mailto:davebcsltd@gmail.com)

With experience spanning over four decades in the industry, the team at *ddb Construction Services* understand the challenges faced by both contractor and client. Our team will help you comply with the latest regulations in a time-efficient and economical manner.

**Find Out More on our website [www.ddbcsltd.com](http://www.ddbcsltd.com)**

LONDON  
& SOUTH EAST



**Keith Peattie Associates**

## CLERK OF WORKS/SITE INSPECTOR SERVICES

Keith Peattie MICWCI, FCABE

Site Inspections: Ensuring conformity with drawings, specifications, Building Regulations and quality standards. All Clerks of Works are directly employed and full members of the ICWCI.

KPA Clerks of Works are strategically based in different areas of the country allowing minimal travel distances to inspect sites in: Kent, Sussex, Hampshire, London, Essex, Oxfordshire, Buckinghamshire, Cambridgeshire and Norfolk.

- Housing Association Projects
- University / School Projects
- Local Authorities
- Leisure Centres
- Private Housing
- Refurbishment Schemes
- Conservation Projects
- Key Worker Accommodation



Studio 1,  
38, Bank Street,  
Ashford, Kent  
TN23 1BA



**Phone:** 01233 646222 **Mobile:** 07740 472250

**Email:** [enquiries@keithpeattieassociates.co.uk](mailto:enquiries@keithpeattieassociates.co.uk)

[keith@keithpeattieassociates.co.uk](mailto:keith@keithpeattieassociates.co.uk)



**[www.keithpeattieassociates.co.uk](http://www.keithpeattieassociates.co.uk)**



01772 736522  
admin@aegis-services-ltd.co.uk

## A professional consultancy offering **Clerk of Works** services

- Providing building, civil engineering and M&E Clerk of Works since 1999
- Operating across the country from our head office in Preston
- Expertise in a wide range of sectors including education, housing associations, commercial, industrial and local government
- £10 million Professional Indemnity Insurance



### Contact us

Adam Kaley MEng CEng FIMechE

Peter Sockett MICWCI IMaPS

01772 736522

e: admin@aegis-services-ltd.co.uk

Peter Smyth FICWCI

07971 920152

e: petersmyth.icw@gmail.com

[www.aegis-services-ltd.co.uk](http://www.aegis-services-ltd.co.uk)

### Accreditations



Certificate Number 13228  
ISO 9001  
ISO 14001  
OHSAS 18001







# AMRIN RESOURCES LTD

Technical inspections of buildings and construction

Amrin Resources provide technical inspections to all types of construction projects. We are committed to pursuing quality and strive to achieve zero defects on works for Clients, Developers and Architectural practices alike.

Operating right across the UK throughout Yorkshire, Lancashire and Cheshire our Site Inspectors/Clerk of Works will be a clients 'eyes and ears on site' as well as maintaining a watchful eye on issues which may have a commercial impact, including programme and project delivery.

**Contact:** Robert Gregson MCIOB, MCABE, MICWCI

**Mobile:** 07901 963475

**E-mail:** [robert@amrin-resources.co.uk](mailto:robert@amrin-resources.co.uk)

**Website:** [www.amrin-resources.co.uk](http://www.amrin-resources.co.uk)



# LB Partners Ltd



48 Westgate, Skelmersdale, WN8 8AZ

Clerk of works services

Quality inspection audits

Management training

**Areas covered: Lancashire, Cheshire and the North West**

Contact :

John Lancaster MICWCI 07398-249819 [john.lancaster@lbpartners.email](mailto:john.lancaster@lbpartners.email)

David Bond MICWCI 07494-483720 [david.bond@lbpartners.email](mailto:david.bond@lbpartners.email)

[info@lbpartners.email](mailto:info@lbpartners.email)



## ARTHUR GREEN



**PART TIME, SICKNESS & HOLIDAY COVER BUILDING CLERK OF WORKS SERVICES AVAILABLE**

**BASED IN BARNET, NORTH LONDON, CLOSE TO M25 & A406**

**Preferred work area: London & Home Counties**

**20 years plus specific experience working as a Building Clerk of Works**

**50 years total invaluable general practical, drawing office & managerial construction experience**

**Experience: New Builds, Refurbs, Fit Outs, LAs, HAs, Co-Ops, CAs, Architects & Householders**

**Background: Indentured apprentice trained Carpenter & Joiner**

**Email: [arthurgreen\\_qualitycontrol@hotmail.com](mailto:arthurgreen_qualitycontrol@hotmail.com)**

**Mobile: 07795 212442**

# The Clerk of Works of choice



Our inspections and quality-control procedures go beyond standard requirements, extending to continually monitoring quality and progress.

Working together, we will help you ensure a successful project delivery.

Contact [admin@rund.co.uk](mailto:admin@rund.co.uk)  
Visit [rund.co.uk](http://rund.co.uk)

Surveying and  
Construction  
Consultancy

**Your eyes  
& ears on site**  
Setting your standards on Quality

FCM are specialist construction consultants, helping you and your clients take care of the all-important details that go with running a site or project.



Celebrating  Years of Service

**CONSTRUCTION QUALITY CONTROL INSPECTIONS**  
**CLERK OF WORKS**  
**DISPUTE RESOLUTION**  
**BUILDING SURVEYORS**



***F C M***  
FOX | CURTIS | MURRAY



**Offices in London & Marlow**

4th Floor, 33 Cavendish Square, London, W1G 0PW  
**www.fcmltd.co.uk | t: 0207 323 5758 | e: info@fcmltd.co.uk**

# **DOUGLAS SMITH CONSTRUCTION CONSULTANCY LIMITED**

- Professional Clerk of Works Services
- Construction Inspection
- Site Supervision
- ICE Accredited NEC3 ECC Supervisor
- Site Management
- Quality Control and Compliance
- Principal Designer
- Building Diagnostics and Pathology
- Building Surveying
- Building Engineering



**D Smith** MICWCI MCIOB C. Build E MCABE AssocRICS MSc MARCH NECReg AGB

**07592 154363**

**London**

**info@consultancylimited.co.uk**  
**www.consultancylimited.co.uk**

## DO YOU NEED TO RECRUIT A CLERK OF WORKS OR SITE INSPECTOR?

For great and immediate results, advertise your recruitment needs within Site Recorder, our monthly full colour 16 page magazine, or on the job section of the ICWCI website. We also share the advert within our very own LinkedIn group and can provide artwork as part of the package!

There are various advertising packages available to suit your every need...

***To discuss your options or to book your space  
please call Elysha Summerfield on 01733 405160  
or email e.summerfield@icwci.org***



## FG Building Consultancy Ltd Clerk of Works



## Providing Quality and Compliance Inspections

[www.fgbuildingconsultancyLtd.co.uk](http://www.fgbuildingconsultancyLtd.co.uk)

We provide Clerk of Works Project Inspection Services to Clients in the Private and Social Housing Sectors for New build and Refurbishment Schemes.

To ensure compliance with clients' requirements, Architectural Designs, including current regulation, Standards, and best practice within the construction industry.

To complement our services, we provide drone surveying and site imagery, carried out by CAA certified and insured operators.

**Areas covered: Manchester, Liverpool, Leeds and the North West**

**Contact us:** 01618200840 – 07810200941 – [f.g.b.c@outlook.com](mailto:f.g.b.c@outlook.com)



Drone Surveyor UK

[www.dronesurveyoruk.com](http://www.dronesurveyoruk.com)





# M & H

## SURVEY SERVICES LTD

MIDLANDS



CLERK OF WORKS CONSULTANTS PROVIDING A COMPLETE CLERK OF WORKS SERVICE FOR FULL TIME AND PART TIME PROJECTS, DEPENDENT UPON CLIENT REQUIREMENTS. OVER 40 YEARS COLLECTIVE EXPERIENCE WITHIN THE HEALTH SERVICE. FULL PROFESSIONAL INDEMNITY INSURANCE.

WE CARRY OUT SITE INSPECTIONS AND QUALITY CONTROL FOR:

- LEISURE CENTRES
- SCHOOLS
- LOCAL AUTHORITIES
- REFURBISHMENTS
- DEFENCE ORGANISATIONS
- HOSPITALS
- NEW BUILDINGS
- NHS TRUSTS

**CONTACT:**

**LEE HEPBURN MICWCI** - 07976255675

**KEITH MILLAGE** - 07752432066

WWW.MHSURVEYSERVICESLTD.CO.UK

CONTACT@MHSURVEYSERVICESLTD.CO.UK

REGISTERED ADDRESS: 47, SOUTHALL DRIVE, HARTLEBURY, KIDDERMINSTER, WORCESTERSHIRE DY11 7LD.  
COMPANY NO. 6398937



## Get *LinkedIn* with the ICWCI



LinkedIn is a social network that's ideal for use in promoting a business or individual. LinkedIn's popularity has grown to be the largest network in the world for business professionals. Because so many businesses and individuals use LinkedIn, it's a great place to network and get recommendations as well as search for a job and participate in discussions.

The ICWCI group is rapidly expanding, and is proving a popular place to hold discussions, post job vacancies and communicate with other Clerks of Works and Site Inspectors and keep up with all things ICWCI.

So, what are you waiting for? **Join today at [www.linkedin.com](http://www.linkedin.com)**

Create your profile and start growing your professional network.

And don't forget to join the ICWCI group '**The Institute of Clerks of Works and Construction Inspectorate of Great Britain Inc.**' for industry updates and the latest news from ICWCI HQ.



**Clerk of Works Services  
Limited**

*For that quality reassurance in getting the  
best results for your project*

**Education**

Schools, colleges and universities

**Commercial**

Offices and industrial units (including cladding)

**Private & Social**

Housing, flats and student accommodation

**Health Care**

Care homes and medical centres

**Refurbishment**

Listed buildings, offices, schools, colleges and universities

**With over 35 years of experience in the construction industry,  
we will offer services tailored to your requirements. We also  
carry Professional Indemnity of £5 million and hold  
experience in the NEC3 Supervisors Role.**

**Anthony A Perris MICWCI ACIOB**

Mobile: **07949 080633**

Email: **anthony.perris@aap-clerkofworksservicesltd.co.uk**

Registered Office: **43, Harold Road, Coventry CV2 5LB**





# ELECTRICAL CONSULTANCY

Spencer Henry MICWCI (Electrical) EngTech TMIET

**Independent Clerk of Works**  
**Specialist Electrical Consultancy Services**  
**Bespoke Operational Procedures &  
Technical Protocol Documentation**  
**Electrical Contractor Auditing**  
**Electrical Design**

Find us on



# 0777 348 5513

[contact@spencerhenryelectrical.co.uk](mailto:contact@spencerhenryelectrical.co.uk)

[www.spencerhenryelectrical.co.uk](http://www.spencerhenryelectrical.co.uk)

Unit 3B Quinn Close Seven Stars Industrial Estate Coventry West Midlands CV3 4LH



# ADRIAN CARROLL LTD

CLERK OF WORKS • PROJECT MANAGEMENT • RISK MITIGATION

Site inspection and quality control of all sectors of the Construction industry

Private / Local Authorities / Health / Education / Leisure / Commercial and Refurbishment

Full time and part time service available

£5m professional indemnity insurance in place

Adrian Carroll MICWCI  
Holly Cottage  
Gainsborough Hill Farm  
Chester Road  
Walsall  
WS9 9HH

Tel: 01922 454554  
Mobile: 07752 270008  
email: adricar144@googlemail.com



## Are you eligible to apply for a membership upgrade?



The answer is quite possibly **yes!**

Have a read through the membership scenarios below to consider if you fit into one of these...

### Student Member

Have you been in ICWCI student membership for a considerable period of time? If so, have you increased your construction inspection knowledge, gained new qualifications and/or are practicing in a construction inspection role where you have gained experience and developed your skills further? If so, it would be worth making a call to ICWCI HQ to discuss your upgrade opportunities.

### Licentiate Member (LICWCI)

Are you currently a Licentiate member who has continued to develop your construction inspection skills and knowledge? Is so, did you retain the letter that ICWCI sent to you following your membership interview? That letter will have suggested the number of years recommended to you before applying for upgrade. If the suggested number of years has passed, or you did not retain your letter, or you have held Licentiate grade for four or more years, please call ICWCI HQ to discuss your eligibility to upgrade.

### Corporate Member (MICWCI)

Are you currently a corporate member of ICWCI who has either held MICWCI grade for not less than 10 years; or is a practicing member who has held MICWCI for not less than 5 years and has also been a Licentiate for a further period of not less than 10 years (making a total period of not less than 15 years)? Are you also able to demonstrate that you support the Institute and take an active part in one of the ICWCI Chapters or Meeting Centres? If so, it would be worth making a call to ICWCI HQ to discuss your upgrade opportunities.

To discuss whether you may be **eligible to upgrade**, please call or email ICWCI HQ...

Tel: **01733 405160**; email: **info@icwci.org**

Construction **Quality**  
through **Inspection**



John Stephenson MICWCI

JVS Site Services Limited offer Construction Industry Site Services in the Midlands, London and the South East

We have over 30 years experience providing Site Inspection Services and Quality Control. Our areas of expertise include: Housing Association and Residential projects, Local Authorities, Conference, Leisure facilities and Day Care Centres.

JVS Site Services Limited  
Grafton Cottage, 67 High Street  
Astcote, Towcester, NN12 8NW  
t: 01327 831330 | m: 07712 117940  
e: [info@jvs-siteservices.co.uk](mailto:info@jvs-siteservices.co.uk)  
w: [www.jvs-siteservices.co.uk](http://www.jvs-siteservices.co.uk)



## PROMOTING QUALITY THROUGHOUT THE SOUTHWEST

- Clerk of Works for Construction, Electrical Inspections & Civil Engineering
- Cost and Materials Analysis
- Health & Safety & Environmental Impact
- Drainage Surveying with Photographic/Recording Facilities
- Photography / Film (including Drone, Time-lapse & Photographic Diaries)

For all enquiries contact: **Gareth E Lewis MICWCI (Director)**

Tel: +44 (0) 7875 633 332 Email: [Info@AbleInspections.co.uk](mailto:Info@AbleInspections.co.uk)

**[www.AbleInspections.co.uk](http://www.AbleInspections.co.uk)**



## R.W.PHILPOT – *Inspection Services Ltd*

“A personal, professional and independent service on all types and sizes of construction projects.

Services tailored to suit the Clients precise needs by negotiation and agreement.”

All work covered by Professional Indemnity and Public Liability Insurance.

41 Chirton Avenue, Marsden, South Shields, Tyne & Wear, NE34 7BW  
Office 0191 4565027  
Mobile 07710600438  
e-mail ron.philpot7@gmail.com



Clerk of Works and NEC Supervisor roles, Building and Party Wall Act surveying.



- Clerk of Works services
- Client agent/project management
- Passive fire systems inspections and FRA's (Level 3 IFE qualification in Passive Fire Safety Systems)
- New homes snagging inspections

All work covered with full PI and PL Insurance

**Area covered: Northern England and Southern Scotland**

Kevin Scott MICWCI  
Mobile: 07771 356285 | Office: 01669 620412 | Email: kevin.scott369@gmail.com



# C.o.W(Site Inspection)Ltd

## (Est 1986)

[www.cowlimited.co.uk](http://www.cowlimited.co.uk)

**Wiltshire – Somerset – Bristol – and surrounding areas**  
Clerk of works and site inspection

**Nationally**  
Construction site 360° photography and videography

**David Hayward** FICWCI, FIOS, ICIQB  
[david.cowbiz@talktalk.net](mailto:david.cowbiz@talktalk.net)  
07889 832219

**Dale Hayward** BSc (Hons), DipFD, DipConPract, LICWCI  
[dale.cowbiz@gmail.com](mailto:dale.cowbiz@gmail.com)  
07793 440798



## Marshall Structures Limited



**Clerks of Works | Party Wall Surveyors | Structural Engineers**

Professional and impartial advice

- Clerks of Works Services
- Civil and Structural Engineering Design
- Structural Advice For Planning
- Structural Engineer's Reports
- Party Wall Notices & Awards

Call now for Clerk of Works services, independent guidance, structural engineer's reports and building inspections for new or existing properties.

Unit 18A | Top Barn Business Centre | Holt | Worcestershire | WR6 6NH

T: 01905 621662

E: [admin@marshallstructures.co.uk](mailto:admin@marshallstructures.co.uk)

[www.marshallstructures.co.uk](http://www.marshallstructures.co.uk)



## CLERK OF WORKS CONSULTANTS

Michael J. Gage FICWCI, FCMI, MMGB – Chairman  
Christopher J. Manton BA(Hons), LICWCI – Director

**Broadlands Office, Walcot Lane, Drakes Broughton, Pershore WR10 2AL**  
Tel: 01386 49770 Email: [info@gage-tupper.com](mailto:info@gage-tupper.com) Website: [www.gage-tupper.com](http://www.gage-tupper.com)

### Professional Practice

We at Gage-Tupper recognise the importance of an independent third-party Clerk of Works function on any construction project to help ensure the client's interests are protected on their investment.

A Clerk of Works will help by:

- certifying that the works are carried out to comply with the relevant statutory regulations and laws,
- that works are carried out to an exceptionally high standard of workmanship,
- that the quality of materials used in the construction are of suitable standard,
- leading to a reduction in defects with consequent savings in the rectification of these in ways that can facilitate timely completion.

Our Company was established in 1993 to specialise in providing Clerks of Works on a contract by contract basis, to construction projects throughout the United Kingdom. We are able to offer either a full-time resident or part-time visiting service for all types of work, including Building, Civil Engineering and Mechanical & Electrical Engineering.

### Site Inspection & Quality Control

- New Build
- Refurbishment
- Government Including Parliamentary Estates Department & MOD
- Listed Buildings
- Leisure Facilities
- Schools, Colleges & Universities
- Local Authorities & Housing Associations
- Offices, Financial & Commercial Buildings
- Hospitals & NHS Trusts
- £10m Professional Indemnity Insurance
- £10m Employers & Public Liability Insurance
- Quality Assurance Procedures to ISO 9001:2015





**CLERKS OF WORKS**  
INSPECTOR SERVICES LIMITED

[www.clerksofworks.co.uk](http://www.clerksofworks.co.uk)

**A professional consultancy providing high-quality  
Clerks of Works and Site Inspection Services**

We are an independent, professional and comprehensive consultancy providing high quality, traditional Clerks of Works and site inspections services to private and public sector clients, housing associations and the National Health Service. We provide reassurance that works being carried out are in line with the contract documents and best practice.

Monitor progress against the programme for an independent view of the contract at any given stage.

We will witness and record all necessary tests, inspections, commissioning etc, on behalf of the client.

All our Building Clerks of Works and Mechanical & Electrical Clerks of Works are full members of the ICWCI

All works covered by Professional Indemnity & Public Liability insurance

Contact:  
**Mark Irwin MICWCI**

Tel: 01484 945772  
Email: [info@clerksofworks.co.uk](mailto:info@clerksofworks.co.uk)



# **DAMASS LTD / DACWS LTD**



**YORKS, LEICS, BRISTOL, DEVON, SOMERSET,  
WILTSHIRE, MALMESBURY, OXFORDSHIRE,  
CORNWALL, WALES, GLOUCESTERSHIRE  
AND LONDON REGIONS**

D. Allen BSc Hons (UMIST) 2.1 Cert Ed (HUDD), C. Build E MCABE, MWBOB,  
MICWCI, ACIOB, LCGI, HNC, ONC

Principle Clerk of Works

Chartered Corporate Building Engineer and Surveyor

Health & Safety Adviser, (NEBOSH)

On Site Materials Testing

Building Control Services

NEC Supervisor

## **NATIONWIDE SERVICE**

(Resident Site Accommodation)

Self-employed Freelance Clerk of Works

**TRADESMAN / SUPERVISOR  
BASED EXPERIENCE**

Tel / Fax: 01226 752448

Mobile: 07931 391250

Email: DACWS\_Ltd@btinternet.com  
damass\_ltd@btinternet.com

**Civil, Building, Mechanical, Electrical Data & Finishing CoW.  
Conditioned Surveys, Dilapidation Surveys.  
Commissioning Engineers.  
On-Site Materials Testing and Reports.**

### **Damass Ltd**

Registered office 'Treeview', School Street, Darfield Village, BARNSELEY,  
South Yorkshire, S73 9ET.



**Championing Quality,  
Compliance and  
Sustainability  
in Construction**



We are always interested to hear from highly skilled and experienced professionals who would like to join our growing organisation.

Please email:  
[jobs@hicktongroup.co.uk](mailto:jobs@hicktongroup.co.uk)



**hickton group.**

Hickton Group is a leading multi-disciplinary provider of quality inspection and consultancy services in the construction sector.



**Quality Site Inspection**

- + Clerk of Works Services
- + NEC Supervisor Services
- + Technical Reviews
- + Condition Surveys

T: 01226 743959  
E: [info@hicktonqualitycontrol.co.uk](mailto:info@hicktonqualitycontrol.co.uk)  
W: [www.hicktonqualitycontrol.co.uk](http://www.hicktonqualitycontrol.co.uk)



**Building Control**

- + Approved Inspector
- + Building Control Advice
- + Building Regulation Consultancy
- + All Sectors & Buildings

T: 01226 743959  
E: [info@brcs.co.uk](mailto:info@brcs.co.uk)  
W: [www.brcs.co.uk](http://www.brcs.co.uk)



**Energy Consultancy**

- + SAP & SBEM Assessments
- + Energy & Sustainability Statements
- + Condensation Risk Analysis
- + U Value Calculations

T: 01275 846995  
E: [info@cookbrownenergy.co.uk](mailto:info@cookbrownenergy.co.uk)  
W: [www.cookbrownenergy.co.uk](http://www.cookbrownenergy.co.uk)



**Building Control**

- + Approved Inspector
- + Building Control Advice
- + Building Regulation Consultancy
- + All Sectors & Buildings

T: 01275 848228  
E: [info@cookbrown.co.uk](mailto:info@cookbrown.co.uk)  
W: [www.cookbrown.co.uk](http://www.cookbrown.co.uk)

E: [info@hicktongroup.co.uk](mailto:info@hicktongroup.co.uk) | W: [www.hicktongroup.co.uk](http://www.hicktongroup.co.uk)



Championing **Quality**,  
**Compliance** and  
**Sustainability**  
in Construction



Hickton Group is a leading multi-disciplinary provider of quality inspection and consultancy services in the construction sector.

We are always interested to hear from highly skilled and experienced professionals (**Clerks of Works**, **NEC Supervisors**, **Building Control Surveyors**, **Energy Consultants**) who would like to join our growing Group and work across 11 office locations in the UK.

Email your CV to:  
[jobs@hicktongroup.co.uk](mailto:jobs@hicktongroup.co.uk)

E: [info@hicktongroup.co.uk](mailto:info@hicktongroup.co.uk) | W: [www.hicktongroup.co.uk](http://www.hicktongroup.co.uk)

## ABSOLUTE CONSTRUCTION LTD

We are a Chartered Building Consultancy offering a complete Clerk of Works Service from fulltime to part time to suit the client requirements. We have over 38 years of building and civil engineering experience and the ability to be flexible at short notice.

We carryout out inspection on the following types for facilities

- New build
- Schools
- Local Authorities
- Refurbishments
- Playgrounds
- Listed Buildings
- Hospitals
- Commercial Buildings
- Domestic Buildings
- Leisure Centre

Director

Steven Crellin BSc (Hons)  
Tech IOSH, AssocRICS, FCMI, FCIHT, MICWCI, MAPM,  
MCIQB Chartered Construction Manager

Email : [info@absoluteconstruction.im](mailto:info@absoluteconstruction.im)

Website : [www.absoluteconstruction.im](http://www.absoluteconstruction.im)

Mob: 07624207802



Chartered  
Building  
Consultancy



Regulated by RICS

**"ADDING VALUE THROUGH VIGILANCE WHERE QUALITY MATTERS"**

Ross Quality is a UK nationwide quality management and control company whom consistently deliver best value professional services to the construction industry. We have been trusted advisors to public and private sector building, infrastructure and industrial clients for over 25 years.

@Ross Quality our customers are at the heart of everything we do. We strive to set, maintain and exceed our customers expectations in order to add value. This is evidenced through high levels of customer satisfaction and repeat business. Our teams focus on building excellent customer relationships and trust through providing consistent, transparent valued services.

#### Building Surveying Services



- ✓ Building Defects Surveys
- ✓ Measured Surveys
- ✓ Stock Condition Surveys
- ✓ Schedules of Condition
- ✓ Schedules of Dilapidation
- ✓ Disability Access Audits
- ✓ Fire Safety Risk Assessments

#### Ross Quality NEC Supervisor Services



- ✓ Quality Inspections
- ✓ Checking Materials Onsite
- ✓ Prepare Weekly Reports
- ✓ Monitor Site Progress
- ✓ Identify / Remedy Defects
- ✓ Issue Supervisor's Notifications
- ✓ Works Witness Testing
- ✓ Issue Defects Certificate

#### Clerk of Works Services



- ✓ Quality Inspections
- ✓ Checking Materials Onsite
- ✓ Prepare Weekly Reports
- ✓ Monitor Site Progress
- ✓ Identify / Remedy Defects
- ✓ Post Completion Inspections

#### Sustainability Services



- ✓ ESOS Assessments
- ✓ DEC Assessments
- ✓ Green Deal Assessments
- ✓ Commercial EPC Assessments
- ✓ Domestic EPC Assessments
- ✓ On Construction Assessments
- ✓ Heat loss/ U-Value Calculations
- ✓ Sustainability Statements

Stirling Office: 21 Melville Terrace, Stirling, FK8 2NQ- Tel: 01786 471038

Manchester Office: First Floor Swan Building, Manchester, M4 5JW - Tel: 0161 9622339

Birmingham Office: Office 1 Izabella House, Birmingham, B1 3NJ - Tel: 0121 7360368

London Office: 4th Floor, 45 Fitzroy Street, London W1T 6EB - Tel: 0203 4767316

Web: [www.rossquality.co.uk](http://www.rossquality.co.uk) - E-mail: [contact@rossquality.co.uk](mailto:contact@rossquality.co.uk)



**Constructionline**  
Gold Member



Chartered Surveyors - NEC Supervisors - Clerk of Works - Sustainability Advisors

## CLERK OF WORKS INSPECTION SERVICES LTD

**C**ost-efficient Comprehensive Consultancy

**O**ffering a Professional Approach

**W**orking Together as Experts in Private & Public Sectors

**I**ndependent Services since 2002

**S**ustainability & Successful Project Management

Director: Myles Millar FICWCI, CABEng, ACIOB, Tech IOSH

24 Jeffrey Bank, Bo'ness, West Lothian EH51 0EH

T: 01506 204972

M: 07973 560135

E: [mail@cowis.co.uk](mailto:mail@cowis.co.uk)

W: [cowis.co.uk](http://cowis.co.uk)



## CLERK OF WORKS SERVICES

We offer a cost effective Clerk of Works service offering high quality practical solutions for today's building commissioners Over 30 years experience as Clerk of Works specialising in site quality assurance and site quality control for all trades of construction, offering a comprehensive Clerk of Works service to private and local authority clients.

D A Gilmour (Ltd)

23 Carseview, FALKIRK, FK2 8NY

Email: [dagilmourltd@btconnect.com](mailto:dagilmourltd@btconnect.com)

Telephone: 01324 831544 Fax: 01324 832770





## IMG

### IMG Quality Control

*Clerk of Works & Site Inspection Services*



- Services provided throughout Great Britain & Northern Ireland
- New Build & Refurbishment Projects
- New Home Inspections
- Pre & Post Reactive Maintenance Inspections
- Stock Condition & Dilapidation Surveys
- CDM Co-ordination
- Hat-Scribe & Clean Room works, etc.
- Full Professional Indemnity Insurance held
- Universities, Colleges, Schools
- Public Buildings
- Commercial Buildings
- Hotels
- Theatres
- Offices
- Hospitals, Health Centres, Nursing Homes
- Residential
- Social Housing & Sheltered Accommodation

Malcolm Beith – Director  
 07796 848 320 / 01555 478 664  
 Thornhome Farm, Yieldshields, ML8 4QD  
[enquiries@imgquality.com](mailto:enquiries@imgquality.com) [www.imgquality.com](http://www.imgquality.com)



An established practice offering a professional approach for today's construction industry. We have a full team of qualified and experienced Clerks of Works suitable for every aspect of the construction process.

Our style is to develop a clear and dedicated understanding of the needs of each project. We give a bespoke service which emphasises co-operation whilst ensuring the client's requirements are met in full. We have an excellent reputation and many long term clients in all sectors.

We carry professional indemnity insurance of up to £5 million.

**Gordon Malcolm** FCIQB

**Bruce Malcolm** BSC (Hons) MCIQB MICWCI

**3, Brentham Avenue, Stirling FK8 2AY**

Tel: **01786 473016**

Mobile: **07989 397 641**

Email: [enquiries@sentinel-ltd.com](mailto:enquiries@sentinel-ltd.com)





HelicaScotland



## Managing construction and civil engineering projects throughout Scotland

Working with selected partners we can bring  
unrivalled expertise to your project:

### SERVICES

- Project Management
- CDM Advisers
- Contract Administration
- Clerks of Works
- Construction Compliance  
and Review Services
- Estimating & Tendering



### EXPERIENCE

- Self Build Housing
- Retail Construction
- Distillery Construction
- Commercial Developments
- Private Housing
- Affordable Housing
- Micro Hydro Generation
- Research Laboratories
- Anaerobic Power and  
Gas Generation

**Helica (Scotland) Ltd**  
**Call: 07876 704650**  
**Email: [projects@helicapm.com](mailto:projects@helicapm.com)**  
**[www.helicapm.com](http://www.helicapm.com)**

# TP Site Inspections Ltd

**TP Site Inspections Ltd specialise in supplying Gas Safe M&E Clerk of Works across Scotland on all new and refurbishment projects.**

**19 years as a Clerk of Works and 15 years as a consultancy**

We specialise in working with Local Authorities and Housing Associations, and supply specialist inspection tools to assist with our inspections from robotic void inspection cameras to thermal inspection cameras.

- New build housing
- Fabric replacement housing or educational facilities
- Educational facilities (new projects)
- Renewable energy projects: air source/ground source/  
district heating/quantum
- Renovations

Supply specialist testing procedure and inspection reports to suit the clients.

**Trevor Palmer, Director** MICWCI MCIPHE FCABE Gas Safe

Glenfalloch Farm, Inverarnan, By Arrocher G837DZ

Contact: 01301 704181 || 07792662785 || [tp.siteinspections@gmail.com](mailto:tp.siteinspections@gmail.com)



**Peter Cole** MICWCI FCABE MCIQB  
TechIOSH AMICE

Clerk of Works  
Chartered Building Engineer  
Chartered Builder  
Expert Witness  
Snagyourhome®

Covering: Belfast, Northern Ireland  
and surrounding areas

[www.petecole.com](http://www.petecole.com)  
[www.snagyourhome.house](http://www.snagyourhome.house)

Email: [info@petecole.com](mailto:info@petecole.com)  
Tel: 02890 365650  
Mobile: 07540 498520





**Clerk of Works  
Services Ltd**

- **Building Clerk of Works**
- **Health and Safety Advice**
- **Over 15 years experience as a Clerk of Works, working with various housing associations as well as self-employed for 2 years**
- **Projects and experience include social housing sector, private housing sector, student accommodation, hospitals, schools, special needs DDA projects, refurbishment projects and listed buildings**
- **£2 million professional indemnity cover**
- **£2 million public indemnity cover**
- **£10 million employer's liability insurance**

**Alan Parker FICWCI**  
**AP Clerk of Works Services Ltd**  
**E-mail: [alan.parker58@yahoo.com](mailto:alan.parker58@yahoo.com)**  
**Mob: 07914 434722**  
**Tel: 01443 675217**



# OFFICERS OF THE INSTITUTE

The Institute is governed by a Management Board, comprising of officers and ordinary members. Contact with the Board may be made in writing to ICWCI Headquarters (FAO Chief Executive Officer).

## Officers of the Institute 2020-2021

President	Dermot Russell FICWCI
President Elect	Mark Read MICWCI
Past President	Gilly Carr FICWCI
Honorary Treasurer	Ron Philpot MICWCI
Chairman of the Management Board	Charlie Lowrie FICWCI
Secretary	Rachel Morris Hon. FICWCI

## Ordinary Members of the Management Board 2020-2021

4 Years	TBA
3 Years	John Ruddell FICWCI
2 Years	Paul Coward FICWCI
1 Years	Paul Marshall MICWCI
1 Year	Trevor King MICWCI

# HEADQUARTERS TEAM

The day to day administration and management of the Institute is carried out by a team of staff based at its headquarters in Peterborough.

Chief Executive Officer	Rachel Morris Hon. FICWCI
Finance Manager	Vaughan Jones
Membership Administrator	Joe Kirby
Editor, Communications and Events Organiser	Elysha Summerfield



## ICWCI MANAGEMENT AND FINANCE HUB

The Institute's Management and Finance Hub is a focal group for matters related to the Institute's accounts and finance. This group meets twice a year to discuss, financial performance, budgets, investments, subscriptions and general office management.

Chief Executive Officer	Rachel Morris Hon. FICWCI
Finance Manager	Vaughan Jones
Honorary Treasurer	Ron Philpot MICWCI

## MEMBERSHIP HUB

This Hub covers matters related to membership applications. The group communicates on a regular basis. Whilst the headquarters team carry out the administration related to membership applications, the directors of the Hub assist on a rotational basis to scrutinize, approve applications and sign off assessments.

Chief Executive Officer	Rachel Morris Hon. FICWCI
Membership Administrator	Joe Kirby
Director	Trevor King MICWCI
Director	Paul Coward FICWCI
Director	John Ruddell FICWCI

## TECHNICAL HUB

The Technical Hub consists of Institute members with varying specialisms. They meet twice a year to discuss technical subject matter. Behind the scenes some of the group research and suggest content that may be appropriate to share with the wider membership. They are also at hand to confer with when technical questions come into headquarters.

Chief Executive Officer	Rachel Morris Hon. FICWCI
Chairman of the Technical Hub	Jerry Shoolbred FICWCI
Director	Paul Marshall FICWCI
Member	Maria Caulfield MICWCI
Member	Chris Priestly MICWCI
Member	Spencer Henry MICWCI (Electrical)
Member	John Enright MICWCI (Nuclear)
Member	Steve Farrell MICWCI
TBA	Robert Wiltshire MICWCI
Remote Member	Derek Bishop Hon. FICWCI
Remote Member	Phil Singleton FICWCI
CPD Auditor	Rob Neilson MICWCI

## COMMUNICATIONS HUB

This group meets to discuss Institute communications. The Presidential Team are key ambassadors for the clerks of works and construction inspection professionals; they meet with the wider membership through the national and regional AGM's and represent the Institute at industry events. Institute publications, communications platforms and events fall under the direction of this group.

Chief Executive Officer	Rachel Morris Hon. FICWCI
Editor, Communications and Events Organiser	Elysha Summerfield
President	Dermot Russell FICWCI
President Elect	Mark Read MICWCI
Immediate Past President	Gilly Carr FICWCI
Past President	Ged Clark MICWCI
Director	Ian Carey FICWCI
Director	Charlie Lowrie FICWCI

## REGIONAL SECRETARIES

The Institute's regional network provides a vital link for potential and existing members. Regional officers, their supporting committees and interview panels provide fundamental input for the conscription of members. The current secretaries of each ICWCI region are as follows:

<b>Cumbria &amp; North Lancashire</b>	Mike Readman FICWCI	07788 993467
<b>Deeside</b>	Peter Smyth FICWCI	07971 920152
<b>Devon &amp; Cornwall</b>	Eric Doel MICWCI	07711 126777
<b>Dublin</b>	David Hill MICWCI	0353 87 096 4582
<b>East Anglia</b>	Mark Hallinan MICWCI	07981 113734
<b>East Midlands</b>	Kieran Read FICWCI	07504 635333
<b>Home Counties North</b>	Jerry Shoolbred FICWCI	07783 479459
<b>Hong Kong</b>	A. KO Siu Lun MICWCI	00 852 9255 8940
<b>Isle of Man</b>	Chris Mullen MICWCI	07624 497188
<b>London</b>	Steve Farrell MICWCI	07714 234380
<b>South London</b>	Paul Doman MICWCI	07802 877634
<b>Merseyside</b>	David Booth MICWCI	Contact ICWCI HQ
<b>North Cheshire</b>	Rob Chaddock FICWCI	07760 230095
<b>North East</b>	Kevin Scott MICWCI	07771 356285
<b>Northern</b>	Mark Irwin MICWCI	07811 676772
<b>Nuclear</b>	Mark Stacey MICWCI (Nuclear & Civils)	07861 733579
<b>Northern Ireland</b>	John Mason MICWCI	07936 267453
<b>Scotland</b>	TBA	Contact ICWCI HQ
<b>East of Scotland</b>	Brian White MICWCI	07884 152295
<b>Southern</b>	Gurvinder Ladher MICWCI	07788 294443
<b>Staffordshire District</b>	Steve Meredith FICWCI	07947 860524
<b>Wales</b>	Alan Parker FICWCI	07914 434722
<b>Western Counties</b>	David Hayward FICWCI	07889 832219

## TRUSTEES OF THE ICWCI BENEVOLENT FUND

Gilly Carr FICWCI (Chairman)

Alan White Hon. FICWCI

Frank Smith FICWCI

Ian Carey FICWCI

Ray Williams FICWCI

# ICWCI Benevolent Fund

**The Benevolent Fund of the Institute is available to assist persons through financial assistance in their times of need. Applications will be considered and under certain circumstances, grants may be paid to those engaged in the building trade or connected with any person therein. Additionally, donations may be allocated to charitable institutions.**

**Applications can be made on behalf of the person in need, by their family, a member of the Institute or another person in the building industry.**

**In the first instance, contact should be made with ICWCI HQ (email [info@icwci.org](mailto:info@icwci.org)) to arrange for an application to be processed with the Trustees of the Benevolent Fund.**

**We would like to thank all who donate towards the fund; your donations enable us to assist those who need help. If you feel that you would like to contribute to the fund please send an email to head office.**

**Thank you, from the trustees.**

**The Trustees of the ICWCI  
Benevolent Fund**



Let's  
work  
together

Image created by Jcomp - freepik.com

## PRESIDENTS OF THE INSTITUTE

1882 T. Potter  
 1883 J. Redden  
 1884 J.W. Birtchnell  
 1885 E. Moore  
 1886 S.J. Girling  
 1887 F.A. Hocking  
 1888 J. Wilkinson  
 1889 L. Dillon  
 1890 R. Wheeler  
 1891 J. Brady  
 1892 W.R. Cubbitt  
 1893 J. Aitchison  
 1894 E.W. Nightingale  
 1895 T. Simpson  
 1896 W.S. Woolacott  
 1897 P.J. King  
 1898 W. Baker  
 1899 J. Spooner  
 1900 F. Plowman  
 1901 S. Green  
 1902 J. Petrie  
 1903 J.T. Rees  
 1904 W. Pitts  
 1905 J. Pain  
 1906 R.H. Kellond  
 1907 J.G. Peacock  
 1908 A. Fincham  
 1909 J. Williams  
 1910 J. Davies  
 1911 C.W. Denny  
 1912 R.H. Henley  
 1913 W. Lake  
 1914 W.H. Hookham  
 1915 E. Stevens  
 1916 G.W. Ramplin  
 1917 A.J. Dorey  
 1918 W.R. Saltmarsh  
 1919 J. Burkitt  
 1920 J. Lawson  
 1921 E. Schofield  
 1922 H.W. Page  
 1923 F.J. Pitts  
 1924 A.H. Taylor



*The current ICWCI President,  
Dermot Russell FICWCI*

1925 A.H. Castle  
 1926 A.J.M. White  
 1927 W. Lewis Tett  
 1928 P.J. Luxton  
 1929 F.J. Pitts  
 1930 G.W. Eyles  
 1931 W.J. Allison  
 1932 G.W. Harris  
 1933 F. Denning  
 1934 A.B. Ashby  
 1935 G.E. Vincent  
 1936 J.W. Bishop  
 1937 Wm. Chas. Hacking  
 1938 W.E. Brewster  
 1939  
 - 1943 W.J. Gibbins  
 1944 C.D. Angier  
 1945 C.D. Angier  
 1946 A.W. Ridgers  
 1947 C.A. Linge  
 1948 C.A. Linge  
 1949 L.T. Buckley  
 1950 L.T. Buckley  
 1951 A. Coman  
 1952 W.B. Douglas  
 1953 F.H. Peck  
 1954 H.J. Hallett  
 1955 S.F. Hassell

1956 E.G. Styles  
 1957 P.J. Luxton  
 1958 R. Harmer  
 1959 A.E. Sainsbury  
 1960 G.B. Grub  
 1961 A.L. Warren  
 1962 D.B. Reilly  
 1963 F.H. Peck  
 1964 T.J. Beningfield  
 1965 R.C. Heazel  
 1966 J. Semple  
 1967 E.H. Elderfield  
 1968 A.J. Baynard  
 1969 R.S. Reynolds  
 1970 A.A. Gibson  
 1971 J.E. Johnston  
 1972 T.W.D. Taylor  
 1973 D. McCullough  
 1974 F.E. Earnshaw  
 1975 R.G. Jack  
 1976 A. Ullmann  
 1977 J.R. Davis  
 1978 R.H. Manley  
 1979 W.C. Roberts  
 1980 R.J. Martin  
 1981 W.R. Grout  
 1982 I.A. Macintyre  
 1983 F.J. Garside  
 1984 D.R. Burnell  
 1985 H.W. Morgan  
 1986 R.B. Hewitt  
 1987 J.E. Ely  
 1988 J. Swift  
 1989 G.P. Warren  
 (A. Ullmann)  
 1990 G.N. Archer  
 1991 S.J. Thompson  
 1992 T. Woodhouse  
 1993 B.A. Gibbs  
 1994 W.G. Merritt  
 1995 B.A. Davies  
 1996 B.J. Carrier  
 1997 C. Livingstone  
 1998 P.J. Lennon  
 1999 I. Carey

2000 C. Barnes  
 2001 R.W. Roberts  
 2002 G.A. Penny  
 2003 A.L. Martin  
 2004 J.O. Ruddell  
 2005 R.W. Philpot  
 2006 C.L. Pearson  
 2007 M.J. Whilden  
 2008 C.B. Lowrie  
 2009 G.D. McLeod  
 2010 A.H. Smith  
 2011 J.G. Gallacher  
 2012 D. Gray  
 2013 A. A. Hickton  
 2014 I. Carey  
 2015 N. Dickinson  
 2016 G. Clark  
 2017 R.W. Philpot  
 2018 G.W. Carr  
 2019 G.W. Carr  
 2020 D. Russell

## PAST EDITORS OF THE JOURNAL

1883 - 1900	J. Brady
1901 - 1903	F. Walker
1903 - 1910	J. Brady
1911 - 1912	H.J. Mills
1912 - 1917	A. Finchman
1917 - 1919	G. Rodmell
1919 - 1920	A. Finchman
1920 - 1930	P.J. Luxton
1930 - 1957	G.W. Harris
1958 - 1968	A. Thorogood
1968 - 1971	V.D. Price
1972 - 1979	R.S. Seviour
1979 - 1985	L. Black
1985 - 1999	A. Watts
1999 - 2003	P. Roper
2003 - 2010	R. Morris
2010 - 2012	G. Howard
2012 - 2016	A. Elmer
2016 - Present	E. Summerfield

## PAST SECRETARIES

1958 - 1966	E.W. Hazell
1966 - 1968	R.G. Staples
1968 - 1969	H. Gumbrell
1969 - 1999	A.P. Macnamara
1999 - 2006	D.C. McGeorge
2006 - 2007	A. L. Martin
2007	J. Gallacher
2007 - 2010	R. Morris
2010 - 2012	V. Jones
2012 - Present	R. Morris

## PAST TREASURERS

1882 - 1913	J. Oldrid Scott
1913 - 1952	C.M. Oldrid Scott
1952 - 1960	C.A. Linge
1960 - 1968	E.G. Styles
1968 - 1970	R.S. Reynolds
1971	F.H. Peck
1971 - 1977	A.A. Gibson
1978 - 1986	A. Ullmann
1986 - 1998	I.A. Macintyre
1998 - 2001	W.G. Merritt
2001 - 2005	R.W. Roberts
2005 - 2007	G.A. Penny
2007 - 2016	R.W. Philpot
2016 - 2019	G. May
2019 - Present	R.W. Philpot

## LIFE MEMBERS

1994	Arnold Ullmann MBE FICWCI
2002	Robert Hewitt FICWCI
2002	Samuel Thompson FICWCI
2005	John Lawrence MICWCI
2006	William Higgins FICWCI
2007	Brian Carrier FICWCI
2007	John Lowe FICWCI
2008	Daniel Brown FICWCI
2008	Frank Smith FICWCI
2009	Brian Edwards FICWCI
2011	Alan Edge FICWCI

2012	John Ruddell FICWCI
2013	John Noble MICWCI
2014	Peter Corcoran FICWCI
2014	David Grove FICWCI
2014	Geoff May FICWCI
2015	Tony Smith FICWCI
2017	John Cowie FICWCI
2019	Meredith Whilden FICWCI
2019	Ray Williams FICWCI

## BUILDING ON QUALITY AWARD OVERALL WINNERS

1991	Trevor King
1993	Wilfred Holland
1995	Arthur Lesurf
1997	William Patterson
1999	Gordon McCulloch
2001	Albert Vincent
2003	Brian Crisp
2005	David Briggs
2007	Robert Gilliland
2009	Les Howard
2011	Brian Duncan
2013	Frank Miller
2015	Trevor King
2017	Joel Trimby
2019	David Pugh

## ICWCI SPECIAL RECOGNITION AWARD

2018	C.B. Lowrie
------	-------------

## AFFILIATE MEMBER COMPANIES

CUPA Pizzaras  
Flachdach Technologie MmbH & Co KG



## Quality Control Management Foundation Degree (Credits) (Accredited by ICWCI & QSi)

***Be amongst the first to study on this innovative new online course***

Delivered as part of a partnership with the University of Wolverhampton, the new course builds upon the previous University course and can be studied as individual modules, building credits as you progress, or study the complete Foundation Degree (Credits) on-line over 2 years.

### ***Year One:***

- Module 1 - Introduction to Quality Control Management (Sept – Jan)**
- Module 2 - Contract Law & Construction Legislation (Feb – May)**
- Module 3 - Inspection, Testing, Reporting & Compliance (June – Aug)**

### ***Year Two:***

- Module 4 -Advanced Quality Control Management (Sept – Jan)**
- Module 5 -Professional Practice, Conduct and Ethics (Feb – May)**
- Module 6 -Work Based Learning Portfolio (June – Aug)**

Each module is delivered by industry experts, studied on-line over a 12 week period and each module will attract 40 Higher Education credits.

Upon completion of the course and successfully passing all 240 credits, learners will be awarded a Foundation Degree (Credits) certificate endorsed by the University of Wolverhampton. Your credits can then be used towards a BSc (Hons) in Construction Management.



*\*Satisfactory completion of the course is a potential pathway towards Licentiate membership of the Institute of Clerks of Works and Construction Inspectorate, and eventually to full membership of ICWCI with the designation MICWCI, subject to acquiring the relevant level and scope of experience to satisfy the competencies specified by ICWCI.*

**For more information about the course contact Suzanne:  
[qsieducation@thegsi.com](mailto:qsieducation@thegsi.com)  
0333 012 4549**

Managed by Quantity Surveyors International  
Registration No: 4979141  
Registered Office: 61 School Lane, Hartford, Northwich CW8 1NY

## Course Information

Are you qualified in a construction trade? If so, you can apply to study for Bachelor of Technology in Construction Site Management and achieve a construction degree over three years, through a combination of part-time study and experience gained on construction site.

## About the Programme

This programme of study is aimed at achieving a Level 7 (Ord. Deg.) qualification as per the National Framework of Qualifications (NFQ) in Ireland (Level 5 NFQ UK equivalent).

This level of qualification is intended to assure that the learner achieves a comprehensive range of skills alongside a detailed theoretical understanding of the subject matter. The programme provides students with knowledge, skills and competencies in the broad areas of construction technology, management, building quantities/contract administration and surveying and levelling processes and procedures in conjunction with Health and Safety issues and other appropriate legislation. It enables career progression in the construction industry in supervisory, management and inspectorate roles.

Entry Requirements: Time-served Tradesperson. Qualification in a construction related trade/craft.

This well-established, degree programme in TU Dublin Bolton Street College is aimed at qualified and experienced building related craft/trade-persons.

## Programme Structure

The Programme Modules are structured in such a manner that there is progressive spread of learning throughout the three stages with a common thread of:

- Construction Technology
- Construction Management
- Building Quantities and Contract Administration
- Surveying and Levelling
- Health and Safety
- Academic Research

Students of the programme are offered student membership of ICWCI. Those who avail of this option and retain membership throughout the three years and subsequently graduate with the B.Tech will be eligible to apply for LICWCI.

## Accreditation

The Programme is accredited by 'The Institute of Clerks of Works and Construction Inspectorate of GB Inc. (ICWCI) and by 'The Chartered Institute of Building' (CIOB).

## Contact

For further information about DT149A B.Tech in Construction Site Management:

Email: **joseph.little@TUDublin.ie**

Location: TU Dublin Bolton Street



**CADUK**



## **NVQ Level 6 - Senior Site Inspection Diploma (SSI6)**

CADUK offer access to the SSI6 via an online e-assessment route. The work required reflects on professional practice and the provision of evidence to ensure each learner carries out work to the industry standard for their occupation.

There are no time constraints associated with NVQs and achievement is down to an individual's personal motivation (1 year).

Learners of this NVQ will have an opportunity to apply for ICWCI membership via a direct route (non-interview assessment) after successful completion of their diploma.

In terms of academic value, this qualification is at bachelor degree level see:

**[www.gov.uk/what-different-qualification-levels-mean/list-of-qualification-levels](http://www.gov.uk/what-different-qualification-levels-mean/list-of-qualification-levels)**

The cost of this qualification through CADUK is £1850+VAT.

For further information please visit: **[www.caduk.co.uk/services/level-6-nvq-diploma-in-senior-site-inspection/](http://www.caduk.co.uk/services/level-6-nvq-diploma-in-senior-site-inspection/)** or contact Gary Pollard MCIOB at **[gary@caduk.co.uk](mailto:gary@caduk.co.uk)** or telephone **01952 287366**.

---

## **Brian Scaddan Associates**



### **Level 6 NVQ Diploma in Senior Site Inspection (L6-SSI) £1,650.00 plus VAT**

Accredited by Pearson's, Brian Scaddan Associates delivers the SSI via an online E-Portfolio platform.

Occupational competency is demonstrated through the submission of evidence, with the support and guidance from one of our dedicated assessors. This qualification can be achieved within 6 to 18 months dependant on the candidate's personal commitment. After successfully completing the NVQ, candidates will be welcome to apply for ICWCI membership.

For further information please contact a member of the team on **01245 967 030**, email **[info@bsatraining.co.uk](mailto:info@bsatraining.co.uk)** or visit our website **[www.bsatraining.co.uk](http://www.bsatraining.co.uk)**

# NEC3: ECC SUPERVISORS ACCREDITATION



The NEC3: ECC Supervisor Accreditation is designed for aspiring supervisors, clerks of works, construction inspectors and architectural technicians. These roles are essential in the impartial assessment of construction and require experience in many facets of the building trade. If you're looking to supervise on a NEC ECC project, this is a chance to be recognised by employers and give yourself the unique opportunity to set yourself apart from your industry peers.

The two-day training provides a highly interactive, hands on session with emphasis on scenario planning and teaching through case studies to equip delegates with skills necessary to be able to fulfil the supervisor role for an NEC project.

The supervisor in an NEC3 ECC project operates independently of the project manager. They monitor, test and defect, and check compliance with the Works Information. Therefore, it is essential the supervisor is sufficiently experienced. Throughout the two-day programme, the NEC experts leading the training will define the role and duties that a supervisor has.

Successful completion of the course will give you the option to be listed on the Register of Accredited Professionals, held by the Institution of Civil Engineers (ICE). The accreditation can also be used as an exempting qualification towards the membership of Institute of Clerks of Works and Construction Inspectorate (ICWCI).

For more information on the course including dates and availability: call **+44 (0)20 7665 2446** or visit **[www.neccontract.com/supervisor](http://www.neccontract.com/supervisor)**

Nationwide courses



**TCS**  
Training construction services  
[www.trainingconstructionservices.com](http://www.trainingconstructionservices.com)

**Contact us for special offers**  
**Tel: +44 7879214161**  
[info@trainingconstructionservices.com](mailto:info@trainingconstructionservices.com)



**Health & Safety Training**

- IOSH - Managing safely 
- IOSH - Managing safely refresher 
- IOSH - Fire safety awareness 
- CPD - Asbestos awareness 
- CPD - Fire marshal 
- CPD - Abrasive wheel and cutting 
- IATP - Asbestos awareness 






- Clerk of works and Site inspections
- IOSH Health&Safety training courses

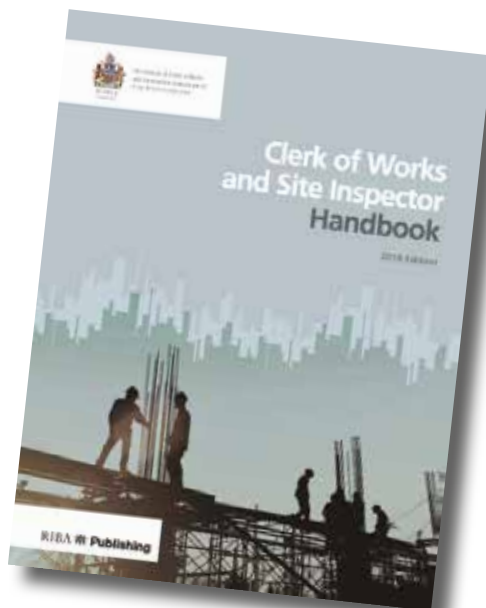
# Clerk of Works and Site Inspector Handbook

**Available to purchase!**

The Clerk of Works and Site Inspector Handbook provides a practical companion for Clerks of Works, Site Inspectors and anyone with the responsibility of managing construction works on site.

**£40.00 (plus P&P)  
ICWCI members**

**£50.00 (plus P&P)  
non-members**



The Clerk of Works and Site Inspector Handbook is an in depth guide to the role of the Clerk of Works / Site Inspector.

The working group behind this new edition helped incorporate important updates, expand on the trade elements of the role, introduced ecological and environmental aspects, and effective practice for those with a nuclear specialism.

Not losing sight of important content, it explains the traditional Site Inspector / Clerk of Works role and their liabilities, as well as duties and responsibilities linked to a more contemporary construction setting. It includes the relationship between key stakeholders in a construction project and provides valuable insight in to reporting and what to look for, check and test every step of the way.

Containing important lessons for everyone in the construction industry, this handbook will help construction professionals deliver quality buildings.

**To order a copy, please contact ICWCI Headquarters; Tel: 01733 405160  
or email [info@icwci.org](mailto:info@icwci.org)**



# Allegiant Group Ltd.

**YORKSHIRE, LANCASHIRE,  
LEICESTERSHIRE, GLOUCESTERSHIRE,  
AVON & SOMERSET, BRISTOL, WILTSHIRE  
OXFORDSHIRE, DEVON, CORNWALL, WALES,  
AND LONDON REGIONS.**

Clerk of Works

On Site Materials Testing

Building Control Services

**NATIONWIDE SERVICE**

(Resident Site Accommodation)

Self-employed / Sub-consultant Freelance Clerk of Works

&

NEC Supervisor.

TRADESMAN / SUPERVISOR

BASED EXPERIENCE.

Mobile(s):

07932 066 953 / 07931 391250

MD: Joshua Dale Allen.

Email: [joshua.allen@allegiant-group.co.uk](mailto:joshua.allen@allegiant-group.co.uk)

**Civil, Building, Mechanical, Electrical Data & Finishing CoW.**

**Conditioned Surveys, Dilapidation Surveys.**

**Commissioning Engineers.**

**On-Site Materials Testing and Reports.**

Principal: D. Allen BSc Hons (UMIST) 2.1 Cert Ed (HUDD),  
C. Build E MCABE, MWOBO, MICWCI, ACIOB, LCGL, HNC, ONC  
Chartered Corporate Building Engineer and Surveyor,  
Health & Safety Adviser, (NEBOSH).

Registered Office: **Allegiant Group Ltd**, Kemp House, 160, City Road,  
London, EC1V 2NX.



# Specialists in Professional Indemnity Insurance

At Brunel Professions, we offer exclusive rates for ICWCI members on:

- Professional Indemnity Insurance
- Directors & Officers Liability
- Cyber Insurance
- Office Insurance
- Public and Employers liability

As a registered Lloyd's broker, we have access to the world's leading brands within the insurance industry to ensure you receive the best possible cover. We also offer an in-house claims & risk management team to support you during the policy period.



Broker at **LLOYD'S**

Contact us today for a competitive quote

T: 0117 325 2224

E: [contactus@brunelpi.co.uk](mailto:contactus@brunelpi.co.uk)

W: [www.brunelpi.co.uk](http://www.brunelpi.co.uk)